

Friends Center Corporation

1501 Cherry Street
 Philadelphia, PA 19102
 Phone 215-241-7000 Fax 215-241-7028

PHONE & INTERNET ORDER FORM

Tenant Name: _____

Location:

Notes:

REQUEST DATE:	REQUESTED BY:	PROCESSED BY:	IT PERSON:	COMPLETION DATE:

QTY	DESCRIPTION	UNIT PRICE	TOTAL
	Phone Lines Added/Subtracted	20.00	
	Internet- Basic (up to three users)	15.00	
	Internet- Additional Users	5.00	
TOTAL			

Send all requests to:
 Erick Emerick
eemerick@friendscentercorp.org
 Phone 215-241-7190
 Fax 215-241-7028

 Authorized for tenant by Date